

# Working With Licensure Boards



## FAMILY TEAM

AAMFT | Advocating for the Future of MFTs



# Purpose of the Licensure Board

- Regulating Professions
- Application Evaluation
- Disciplinary Actions
- Standard Setting
- Public Protection



# Understanding Different Board Types

- **Single License Boards:** Oversee a single license in the state. Board members are typically members of the profession.

- **Composite Boards:** Oversee multiple licenses in the state, typically of similar type, such as overseeing multiple mental health professions. Board members are from different professions, but usually have representation from each profession they oversee.



# Attending Licensing Board Meetings

- Licensing boards meet frequently to discuss regulation, changes to the profession, and disciplinary action. Check online for when your board meets.
- Different boards meet with different frequency (monthly, quarterly, etc.)
- Some boards have virtual or call in access to their meetings, some are in-person only.
- Always check to see if there is a way to submit comments or questions before the meeting starts.



# Attending Licensing Board Meetings

Always follow meeting etiquette when attending licensing board meetings:

- Follow the agenda
- Be respectful
- Be prepared
- Communicate between meetings
- Listen to feedback
- Review previous minutes
- Respect the confidentiality of board meetings



# Reporting on Activity

- AAMFT and your local professional community will want to stay updated on what occurred at the meeting.
- Keep notes during the meeting and summarize the major topics that were discussed.
- Keep tabs on any handouts or documents involved in the board meeting.



# Following-Up

- Especially when important rules and legislation are discussed, follow-up on next steps.
- Make sure to sign-up for any outgoing communications sent by the board.
- When communicating with MFT advocates, keep track of replies and gather stories/important information.





- Not all boards are built the same: be ready to interact with members who might disagree with you.

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# Questions?

Email questions to [FamilyTEAM@aamft.org](mailto:FamilyTEAM@aamft.org)

